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GOVERNMENT OF KHYBER PAKHTUNKHWA
KP INFORMATION COMMISSION,
Near Abdara BRT Station, behind Jabar Flats,
Arbab Colony, University Road, Peshawar.
www.kprti.gov.pk

MINUTES OF THE 04th COMMISSION MEETING

A meeting of the KP Information Commission was held on May 07, 2025 in the office of Chief Information Commissioner under her Chairpersonship. The following attended:-

- | | |
|---------------------|--|
| 1. Farah Hamid Khan | Chairperson/Chief Information Commissioner |
| 2. Arshad Ahmad | Commissioner-I (Judicial) |
| 3. Muhammad Irshad | Commissioner-II (Social) |
| 4. Anees Ur Rehman | Secretary, KPIC |

The meeting started with recitation of verses from Holy Quran.

The Chairperson welcomed the participants and invited the Secretary to present the agenda items one by one. The Secretary presented the agenda items and the decision taken on each agenda item as under:-

Agenda Item No.01: APPROVAL OF BUDGET ESTIMATES/EXPENDITURES FOR 2025-26(FY)

The Budget estimates for the year 2025-26 submitted by B& AO is at F/A and summary is given as under:-

FY 2025-26

Total Budget Estimates	142.328 Million
Pay & Allowances	95.601 Million
Procurement of Items	9.630 Million
Operating Expenses	46.426 Million
Gas & Telephone Charges	04 Million

Furthermore, the Comparison of Budget estimates for 2024-25 is also given by Budget Section and placed at F/B.


As per the above statistics, an increased of 100% in the Budget Estimates for 2025-26 was noticed as compared to previous year Budget Estimates. In order to rationalize the estimates detail headwise estimates are required to be discussed.

The Budget Estimates for 2025-26 were placed before the Commission for approval.

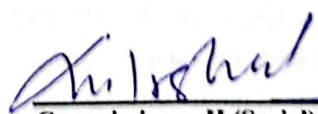
Decision:-

The B&A Officer presented the Budget Estimates for FY 2025-26 before the Commission. The Commission discussed headwise detail of budget estimates keeping in view the Government of Khyber Pakhtunkhwa financial constraint and reduced the Budget estimates to the minimum.

The proposed budget estimates were reduced from 142.325 Million to Rs. 115.718 Million after certain amendments approved by the Commission. The Commission directed the Budget & Accounts Officer to forward the same to Finance Department for allocation of one liner Budget against the Estimates for 2025-26 in pursuance of section 27(ii) of the KP TI Act, 2013.


Commissioner-I (Judicial)


Chief Information Commissioner


Commissioner-II (Social)



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Agenda Item No. 02: WASTAGE AND UN-AUHTORISED CONNECTIONS OF GAS AND ELECTRICITY IN DIFFERENT DEPARTMENTS

A letter dated: 03-03-2025 received from Section Officer (Admin) Information & Public Relation Department, Peshawar along with letter dated: 27-02-2025 of Administration Department wherein it has been stated that the electricity bills are increasing exorbitantly by each passing month and it is evident that there are extreme wastage and unauthorized utilization of electricity and gas in different departments. Due to rising energy cost, it is essential to take proactive measures to reduce expenditure on electricity and gas by taking energy efficient measures.

It is further directed that instruction regarding authorization of Air Conditioners in Government Offices issued vide Administration Department letter No. SOA(Admn04(3)/2010 dated: 30-04-2010 may be strictly adhered/complied which is as under:-

1. The Use of Air Conditioner is strictly restricted to BPS-20 and above Officers Only.
2. The facility of Air Conditioner will be used by authorized officer from 1100 to 1600 hours only.
3. Except the Authorized Officer, no Government Servant is allowed to use the facility of Air Conditioner in Government Offices.

It is further stated that Incharge of the departments shall check unauthorized connection in respective premises and will report unauthorized illegal connection. The Secretary Administration will conduct surprise visits to monitor wastage of electricity and gas and if found strict disciplinary action will be recommended against the person responsible.

The matter is placed before the Commission for appropriate decision/direction please.

Decision:-

The Commission discussed the Government directions and is of the view that Government instruction shall be followed in letter & spirit.

It was decided that the Air Conditioners should be removed from unauthorized Officers where the Computer equipment were not installed. It was further directed that Administration will ensure the timing of the Government i.e. 11 AM to 04 PM. The timing of ACs operation should strictly observed and zero tolerance for violation of timing will be observed.

Agenda Item No. 03: PURCHASE OF 03 NO. OF AIR CONDITIONERS (INVERTER).

The DD (IT) requested for installation of new Air Conditioner (Inverter) in his office as his Air Conditioner is not working properly. Furthermore, there are 03 No. of Split Air Conditioner installed in the Office of Commissioner-I (Judicial), Commissioner-II (Social) and DD (IT) Office (where server is installed) which consume high voltage of electricity in the summer and frequent breakdown occurs which creates inconvenience and the ACs trip frequently .



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Currently there are 05 No. out of order Split AC (including DD IT AC) in store along with other items which needs to be auctioned and the same amount may be utilized for purchase of new Inverter ACs.

It is therefore proposed that 03 No. of Air Conditioners/Inverters (01 Ton) may be purchased i.e. 02 No. for Commissioners, and 01 No. for DD (IT).

The matter is placed before the Commission for appropriate decision/direction please.

Decision:-

After Discussion, the Commission approved the proposal.

Agenda Item No. 04: REQUEST FOR ALLOTMENT OF OFFICIAL VEHICLES

An application submitted by DD (IT) and Deputy Registrar stating that they were promoted to BPS-18, but till date no official vehicles are allotted to them.

It is therefore, requested by the applicants that official vehicles along with the POL may be allotted as per analogy of the Secretary, KPIC.

The matter is placed before the Commission for appropriate decision/direction please.

Decision:-

The Commission observed the Government staff car rules are not adopted by the Commission yet, however, after detail discussion, it was decided that request of the Officers be sent to the Administration Department of Government of Khyber Pakhtunkhwa for provision of vehicles.

It was further directed that in case of provision of vehicles by the concerned department, the POL & other repair & maintenance expenditure will be borne by the officers concerned.

Agenda Item No. 05: ENHANCEMENT OF INFORMATION COMMISSION ALLOWANCE FROM 20% TO 70% OF RUNNING BASIC PAY.

In January 2018, the employees of the Information Commission forwarded an application for the grant of RTI Allowance as admissible to other Public Sector autonomous/semi-autonomous bodies of Khyber Pakhtunkhwa (i.e. Public Service Commission, Lissaali wal Mahroom, Secretariat Performance Allowance etc.).

The Commission in its meeting held on January 30, 2018, after detailed deliberation approved the grant of Special Allowance @ 20% of running basic pay . The subject allowance was renamed as "Information Commission Allowance" in a meeting of the Information Commission held on Dated: March 21, 2022.

With the passage of time the Secretariat Performance Allowance enhanced from 30% to 50% and subsequently to 100% of the running basic pay including utility allowance, however, the Information Commission Allowance stands still. The employees' time and again



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requested to enhance the allowance keeping in view the inflationary impact but insufficient financial allocation remained hurdle in enhancement of the subject allowance.

However, the worthy Chief Information Commissioner decided to enhance the subject allowance from 20% to 40% of the running basic pay w.e.f 01-02-2024 with condition that ex-post facto approval will be solicited from the Commission once completed.

After completion of the Commission quorum, the Information Commission in its meeting held on December 31, 2024 given the post facto approval of the enhancement of the allowance from 20% to 40%. As the initial request/application of the employees of the KPIC were to enhance the allowance from 20% to 70%, therefore, the matter regarding enhancement of RTI allowance from 40% to 70% of running basic pay is placed below for approval of the Information Commission.

Decision:-


After detail discussion and view of the financial constraint, the Commission deferred the proposal till next budget.

Agenda Item No. 06: SIGNING OF MOU WITH MCB FOR OPENING OF CP FUND ACCOUNT.

As per decision of the Information Commission taken in its meeting held on March 18, 2025 regarding adoption of CP Fund for employees of the KP Information Commission and subsequent selection of MCB Assets Management Company for CP fund account, a fair draft of MOU received from MCB Assets Management Company and placed below for approval of the Commission so as to take necessary steps for signing MOU with MCB Assets Management Company.

Decision:-

After discussion, the Commission approved the MOU and allowed the Administrative Officer to sign MOU at the earliest with concerned institution.


Commissioner-I (Judicial)



Chief Information Commissioner


Commissioner-II (Social)