

SUBJECT: MINUTES OF MEETING OF SELECTION & PROMOTION COMMITTEE HELD ON 21-22 DECEMBER, 2022

A meeting of the Selection and Promotion Committee (S&PC) was held under the Chairmanship of Chief Information Commissioner, Khyber Pakhtunkhwa Information Commission (KPIC) in her office on **21-22, December 2022 at 11.00 AM.** The following attended;

1. **Mr. Ansarullah Khilji,**
Press Registrar,
Director General, Information & Public Relation
Department, Fata Secretariat, Peshawar (Member)
2. **Syed Habib Ul Hassan Gillani,**
Deputy Secretary, (R-1), Establishment Department,
Civil Secretariat, Peshawar (Member)
3. **Noor Said,**
Administrative Officer, KPIC, Peshawar (Member-Cum-Secretary)

2. The meeting started with recitation of few verses from the Holy Quran. The Chair welcomed the Selection and Promotion Committee members and asked the Secretary S&PC to present the agenda. The Secretary S&PC briefed the Committee that the following posts were lying vacant in the Khyber Pakhtunkhwa Information Commission.

S. No	Nomenclature of the post	BPS	No of posts
1	Communication Assistant	16	1
2	Jr. Scale Stenographer	14	3
3	Sweeper	3	1

3. The Secretary further explained that the Information Commission advertised the vacant posts through ETEA on **18-10-2021 (F/A)**. ETEA conducted the written, typing and short hand tests for the posts of Communication Assistant (BPS-16) and Jr. Scale Stenographer (BPS-14) and forwarded the list of qualified candidates on 04-04-2022 (F/B). The post of Sweeper was advertised in print media through Director General Information on **24-08-2022 (F/C)**.

For shortlisting of eligible candidates in light of Service Rules and advertisement, a pre-interview meeting of the Selection and Promotion Committee (S&PC) was held on **24-11-2022**. After detailed scrutiny, thirteen (13) candidates were found eligible while four (4) rejected having irrelevant qualifications. All eligible candidates were shortlisted for the post of Communication Assistant (F/D). Sixteen (16) candidates were shortlisted against three (3) vacant posts of Jr. Scale Stenographer (F/E), while based on local domicile of District Peshawar sixteen (16) candidates were shortlisted for the post of Sweeper (F/F). Thereafter, the agenda items were discussed one by one as follows;

4. **APPOINTMENT ON THE VACANT POST OF COMMUNICATION ASSISTANT (BPS-16)**

The Secretary, S&PC briefed the Committee that for the subject post, seventeen (17) applicants qualified the test while out of them thirteen (13) were found eligible. The S&PC in its pre-interview meeting shortlisted all the eligible candidates and they were called for interview vide letters dated **14-12-2022**.

All shortlisted candidates appeared before the S&PC for interview. The S&PC interviewed all the candidates one by one. After detailed and threadbare discussions the S&PC recommended one **Mr. Shuaib Ahmad S/O Dost Muhammad, Village Adokey P/O & Tehsil Khall, Dir Lower,** against the vacant post of Communication Assistant (BPS-16) being top on the

merit list (F/G). In case the recommended candidate didn't join the duty, then next candidate in order of merit as per final merit list shall be offered the post.

5. APPOINTMENT ON THE VACANT POSTS OF JR. SCALE STENOGRAPHER (BPS-14)

The Secretary, S&PC briefed the Committee that for the above vacancies, forty (40) applicants qualified the test, while, out of them twenty six (26) candidates submitted their documents and included in preliminary merit list. The S&PC in its pre-interview meeting shortlisted sixteen (16) candidates and they were called for interview vide letters dated **14-12-2022**.

Out of sixteen (16) shortlisted candidates, eleven (11) appeared before the S&PC for interview. The S&PC interviewed all the present candidates one by one. After detailed and threadbare discussions the S&PC recommended the following against the three (3) vacant positions of Jr. Scale Stenographer (BPS-14) being top on the merit list (F/H);

S. No	Name/Father Name & Address
1	Mr. Muhammad Ilyas S/O Wali Muhammad, Village Khrzon Banda, P/O Toghsarai, Tehsil & Dist Hangu
2	Mr. Sajjad Ali S/O Gul Zada, P/O Kababiyar, Warsak Road, Mohallah Kababiyar, Peshawar
3	Mr. Salman Khan S/O Surat Khan, Village & P/O Shughali Payan, Piari Bala, Tehsil & Dist. Peshawar.


In case the recommended candidate didn't join the duty, then next candidate in order of merit as per final merit list shall be offered the post.


6. APPOINTMENT ON THE VACANT POST OF SWEEPER (BPS-14)


The Secretary, S&PC briefed the Committee that for the above one vacancy, (21) applications were received. The S&PC in its pre-interview meeting shortlist sixteen (16) candidates hailing from district Peshawar and they were called for interview vide letters dated **14-12-2022**.

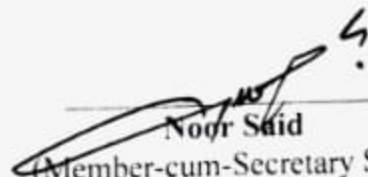
All the shortlisted candidates appeared before the S&PC for interview. The S&PC interviewed all the candidates one by one. After detailed and threadbare discussions the S&PC recommended one **Mr. Sunney Pervaiz S/O Pervaiz Jan , Lambi Gali, Tehkal Payyan, Flat no. D-13, Mohallah Yousafabad, Peshawar**, against the vacant post of Sweeper (BPS-03). In case the recommended candidate didn't join the duty, then next candidate in order of merit as per final merit list shall be offered the post.

7. The meeting ended with vote of thanks from and to the chair.


Farah Hamid Khan
(Chairman S&PC)
Chief Information Commissioner


Syed Habib Ul Hassan Gillani
(Member S&PC)
Deputy Secretary (Reg-I) Establishment Dept.


Ansarullah Khilji,
(Member S&PC)
Press Registrar,
DG Information and Public Relations Dept.


Noor Said
(Member-cum-Secretary S&PC)
Administrative Officer