

**MINUTES OF THE MEETING OF THE INFORMATION COMMISSION HELD ON
FEBRUARY 27, 2018 AT 02. 00 PM.**

A meeting of the Information Commission was held on February 27, 2018, in the office of Chief Commissioner at 02:00 PM. The following attended:

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| 1. Mr. Azmat Hanif Orakzai.
Chief Information Commissioner | In Chair |
| 2. Miss Mah Talat
Commissioner-I | Member |
| 3. Mr. Iftikhar Hussain Khan
Commissioner-II | Member |
| 4. Mr. Muhammad Tahir
IT Officer | Member |
| 5. Mr. Syed Sadaat Jehan
Communication Officer | Member |
| 6. Mr. Ishtiaq-ur-Rehman
Budget and Accounts Officer | Member |
| 7. Noor Said
Administrative Officer | Member-cum-Secretary |

Mr. Iftikhar Hussain Khan, Commissioner-II, recited few verses from the Holy Quran. The Chairman welcomed the participants and invited the Administrative officer to brief the Commission about the agenda already circulated amongst all concerned. The Administrative Officer presented the agenda of the meeting. The items were discussed and decisions taken on each as indicated below:

**1. ITEM NO. I- CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON
30/01/2018 AND PROGRESS ON DECISION TAKEN IN THE MEETING**

The Commission confirmed the minutes of the meeting held on 30/01/2018. Progress on decisions were explained to the Commission. For Item No. 1. regarding the appointment of Computer Operator (BS-16), as per decision of the Information Commission, Mr. Amjad Abdullah being senior in age was given Offer of Appointment and he subsequently joined the duty.

For item No. II. an Office Order had been issued wherein Mr. Afan Ullah was adjusted to work as focal person of KPIC in Kohat Division as per decision of the Information Commission.

For item No. III. Mr. Muhammad Tahir, IT Officer had explained that he had contacted the Manger of M/S WATEEN Telecom and the report on file concerned was forwarded to the Chief Commissioner for appropriate orders.

For item No. IV. Mr. Muhammad Tahir (IT Officer) was given loan equivalent to two basic salaries as per practice in vogue, therefore, the decision of the Information Commission stands implemented.

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For item No. V, an office order with the approval of Competent Authority was issued and circulated amongst all concerned. Therefore, the decision of the Information Commission stands implemented.

The Commission expressed satisfaction upon the implementation of the decisions taken in the meeting held on 30/01/2018.

2. ITEM NO. II- CONDUCT OF SOCIAL AUDIT IN DHQ HOSPITAL KARAK

The Communication Officer, put up a note to the Competent Authority for conducting social audit of the DHQ hospital Karak in collaboration with the Centre for Governance and Public Accountability through the use of RTI Law in line with MOU signed with CGPA.

In this connection a concept paper was also presented by the Communication Officer, which was discussed in the meeting. The meeting was informed that an expenditure of **Rs. 5,60,000/-** will be incurred on this month long activity which will be shared jointly by the KPIC and CGPA. An amount of **Rs. 2,30,000/-** will be required from the budget of the KPIC, which required the approval of the commission.

Decision:

The proposal was thoroughly discussed in the presence of Budget & Accounts officer. After discussion it was unanimously decided by the Information Commission that since the activity was aimed at improving public service delivery through the use of RTI Law hence it was approved for which a special head in the budget will be created and funds made available through re-appropriation. It was further decided that sufficient funds should be re-appropriated so that similar activities could be conducted in other districts as well.

ITEM NO. III- DESIGNING MANUAL FOR THE IMPLEMENTATION OF SECTION 4 & 5 OF THE KP RTI ACT, 2013

The IT Officer of the Information Commission put up a note to the Competent Authority wherein it was stated that under section 4 of the KP RTI Act, 2013 each public body shall ensure that all of the record which it holds are properly maintained and published in up-to-date manner. The Commission will set standards for maintenance of records, which will be communicated to different public bodies for adoption. Similarly the ITO proposed that the manual should also contain guidelines as to the manner about proactive disclosure of information by public bodies as required under section 5 of the KP RTI Act, 2013. In this regard a draft MOU with a private consultant was also presented in the meeting having financial implication of **Rs.200,000/- (excluding tax)**.

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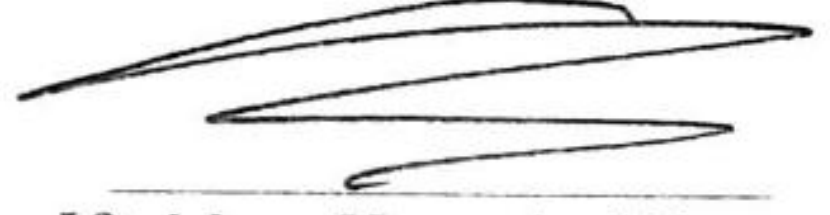
Decision:

The proposal was thoroughly discussed in the meeting. The Administrative Officer was of the opinion that the expenditures proposed exceeds the limit for obtaining quotation, therefore, the same needs to be tendered. The Budget & Accounts Officer further added that enough funds from the head "Payment to other services rendered" have been re-appropriated to other heads therefore, the required amount was not available in the said Head. He also endorsed the opinion of Administrative Officer relating to tendering process so as to comply with relevant rules of the government on the subject.

The Commission decided to ask the GIZ to prepare the desired manual through their own funds. If the GIZ did not agree, then the activity would be completed with own resources, after completing all the codal formalities. The matter was therefore, deferred for the time being.



Mah Talat
(Commissioner-I)



Iftkhar Hussain Khan
(Commissioner-II)



Azmat Hanif Orakzai
(Chief Commissioner)