

MINUTES OF THE MEETING OF INFORMATION COMMISSION HELD ON 26.4.2021

A meeting of the Khyber Pakhtunkhwa Information Commission was held under the chairmanship of Chief Information Commissioner on 26.4.2021 at 12.30 PM in his office to consider and decide various issues pertaining to the Information Commission. Commissioner II was present while the post of Commissioner I is vacant.

2. The working Paper (**Annexure-A**) was presented and discussed as under:-

AGENDA ITEM NO.1 CONFIRMATION OF MINUTES AND IMPLEMENTATION STATUS OF THE DECISION TAKEN IN THE MEETING HELD ON 2-3-2021

3. The Commission has confirmed the decisions of the previous meeting and seen their implementation status.

AGENDA ITEM NO.2 INQUIRY RELATING TO THE NEWS PUBLISHED IN THE DAILY JANG RAWALPINDI.

4. The inquiry report was placed before the Commission. After discussion the following decisions were taken:-

- I. An Advisory be issued to Assistant Registrar to improve his output.
- II. His performance would remain under observations for 3 months.
- III. Commissioner II will review his performance and report to the Commission after 3 months.

AGENDA ITEM NO.3. MISMANAGEMENT ISSUES TO BE DISCUSSED IN THE MEETING.

5. The Commission discussed the management issues surfaced in the wake of SOP's of Covid 19 effecting adversely the performance of the officials and observed that the facility of rotation in some cases has been misunderstood. The disposal of official business as per law is responsibility of the section in charge and any lapse on this score shall be viewed seriously.

6. The Commission approved the following suggestions for smooth functioning of the Commission:-

- i) A warning will be issued to the concerned dealing person who have delayed the bill of Moon Star Filling Station resultantly an embarrassing situation created in filling of POL in the Chief Commissioner's vehicle
- ii) All staff to take care in discharge of their duties otherwise strict disciplinary action would be taken under the Rules.
- iii) No bills will be received without covering memo of the vendor.
- iv) All the bills will be received in receipt section for proper diary No.
- v) The Diary Clerk will deliver the bills to the concerned section with proper acknowledgement.
- vi) Concerned section will process the same and ensure the issuance of cheques to the vendor within one week of its receipt in the section.

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7. The commission also viewed with concern delay in complaints matter and decided that all staff shall ensure for timely disposal of their business with specific reference to the resolution of complaints of citizens so as to curb non-compliance and delay in the processing.

AGENDDA ITEM NO.4. GRANT OF LOAN/ADVANCES TO KPIC EMPLOYEES

8. It was practice in vogue that employees of the Commission get loan / advances on the following criteria approved by the then Chief Information Commissioner being Competent Authority. The said arrangements were neither approved nor notified by the Commission.

9. The Commission discussed and approved the following Terms and Conditions for grant of advances to the Commission employees to be notified accordingly:-

- i. Loan / advance will be admissible only to those, who have at least two years' service in KPIC.
- ii. The amount of advance will be up to two months basic pay.
- iii. The advance will be recoverable @ 10% of the amount of advance i.e. in 10 monthly installments.
- iv. The employee will submit an under-taking for recovery of the amount from him as "recovery of government dues" in case of leaving service before recovery of the loan.
- v. The recovery will be started from the salary due, immediately after drawl of loan / advance.
- vi. No second advance will be allowed, unless the first advance is fully recovered.
- vii. The amount of advance will be subject to availability of funds in the budget under relevant head of account.

AGENDA ITEM NO.5 APPROVAL REGARDING APPOINTMENT OF CLASS-IV EMPLOYEES IN DIVIL.OFFICES CUM APPELLATE CPURTS IN ABBOTTABAD AND SWAT.

10. The Information Commission has approved the creation of following posts for establishment of Divil.Offices cum Appellate Courts at Abbottabad and Swat (one in each office) in its meeting held on 2.3.2021.

- a. Junior Clerk BS.11
- b. Naib Qasid BS.3
- c. Dispatch Rider BS.3
- d. Chowkidar BS.3

11. The Commission has also approved to fill these posts on local district office basis. For recruitment of incumbents for each post the District Manager Employment Exchange Abbottabad and Swat were requested to send Registered Candidates in their respective offices for selection of suitable candidates. Lists from both the offices were received.

12. During discussion it was observed that the Commission's employee's service rules have not yet approved and APT Rules of the Provincial government are to be followed. Accordingly the concerned District Employment Exchange were approached to furnish listed candidates.

13. The Information Commission has discussed in detail and scrutinized the candidates in the lists provided by the District Employment Exchange Abbottabad and Swat and following candidates were selected for the posts noted against each:-

District Abbottabad

S#	Registration #	Name	Father's Name	Address
1	EE/ATD/2514/20	Inamullah Khan Naib Qasid	Khan Afsar	Link Road Aram Bagh H#455 Abbottabad
2	EE/ATD/2432/20	Muhammad Kabeer Chowkidar	Abdur Razzaq	Molian Abbottabad
3	EE/ATD/0324/20	Sajid Gul Dispatch Rider	Gul Hassan	Jandar Barhi phulkot Abbottabad

District Swat

S#	Registration #	Name	Father's Name	Address
1	574/021	Sangin Khan Naib Qasid	Muhammad Amin	Village & P.O Ningulay Kabal Swat
2	583/021	Yousaf Khan Chowkidar	Akbar Khan	Kokarai Swat
3	586/021	Rahmat Ali Dispatch Rider	Sher Ali Khan	Rahim Abad Sambat Swat

Any other Item:- **AMMENDMENTS IN THE KHYBER PAKHTUNKHWA RIGHT TO INFORMATION ACT 2013.**

14. The Commission considered the amendments and insertion of certain important Sections/Clauses in the RTI Act 2013 which were approved in the meeting for taking up with Information Department for necessary action at their end.

(Vacant)
COMMISSIONER I


COMMISSIONER II


CHIEF INFORMATION COMMISSIONER