



Tel : (+92) 91-9212644
Fax : (+92) 91-9211163

**GOVERNMENT OF KHYBER PAKHTUNKHWA
RIGHT TO INFORMATION COMMISSION**

7th Floor, Tasneem Plaza (Near benevolent Fund
Building) 6th Sadler Road, Peshawar.
www.kprti.gov.pk

No. RTIC/CO/11-1/2015/ 1461-66

Dated the 9th February, 2016.

To

1. All Administrative Secretaries, Government of Khyber Pakhtunkhwa.
2. Senior Member Board of Revenue, Khyber Pakhtunkhwa
3. Secretary to Governor, Khyber Pakhtunkhwa.
4. Secretary to Chief Minister, Khyber Pakhtunkhwa.
5. Secretary to Speaker, Provincial Assembly, Khyber Pakhtunkhwa.
6. Chairman Public Service Commission, Khyber Pakhtunkhwa.

Subject: - **PROACTIVE DISCLOSURE OF INFORMATION UNDER RTI ACT, 2013.**

Dear Sir,

I am directed to refer to the subject noted above and to state that Article 19A of the Constitution of Islamic Republic of Pakistan provides that every citizen shall have the right to access information in all matters of public importance, subject to regulation and reasonable restrictions imposed by law.

For implementation of the above provision of the constitution, the Provincial Government of Khyber Pakhtunkhwa has accordingly promulgated the "Khyber Pakhtunkhwa Right to Information Act, 2013". Section 5 of the Khyber Pakhtunkhwa RTI Act, 2013 has made it obligatory for the public bodies to proactively disclose the information by publishing it in an up-to-date fashion and in a manner which best ensures that they are accessible to those for whom they may be relevant, including over the internet, subject to reasonable restrictions based on limited resources.

Under Sub-Section (3) of Section 25 of the RTI Act, 2013, the Information Commission is empowered to monitor and report regarding compliance by public bodies with their obligations under the Act by public bodies. The Information Commission has therefore decided to request you to kindly ensure the implementation of the provisions under Section 5 of the RTI Act, 2013. The Information Commission has further decided to request to start the process of pro-active publication of Information from 2015 under the following heads:

- (1) Seniority lists of staff for the year 2015 (as per their positions on 31/12/2015).
- (2) Minutes of the meetings of Departmental Promotion Committees/Boards held during 2015.
- (3) Minutes of the meetings of Departmental Selection Committees held during 2015.



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- (4) Merit lists of the staff recruited during 2015.
- (5) Details of posts with names of persons recruited during 2015.
- (6) Rules/Regulations already approved by the Competent Authority.
- (7) Budget Estimates for the years 2014-15 and 2015-16.
- (8) Final Grant for the year 2014-15 with reconciled actual accounts up to June final 2014-15.
- (9) Total sanctioned strength with details of filled and vacant posts as on 31/12/2015.

The process may kindly be completed by 29th February 2016 under intimation to this Commission.

After 29/2/2016, the Chief Information Commissioner, an Information Commissioner or Commissioners or any other officer authorized by the Information Commission will visit your office to observe the implementation of the above instructions in the letter and spirit of Section 26 of the Right to Information Act, 2013. Failure of the public bodies will be reported to the government and will also be included in the Annual Report of the Information Commission.

The Attached Departments/offices working under your administrative control may also be directed to implement the above instructions.


(Secretary)RTIC