

**MINUTES OF THE MEETING OF RTI COMMITTEE HELD ON NOVEMBER 16 & 17, 2017**

For the recruitment of staff in the RTI Commission, meetings of the RTI Commission was held on December 18, 2017, respectively in the Office of Chief Commissioner, RTI Commission. The following attended;

<b>Mr. Azmat Hanif Orakzai</b> Chief Commissioner	Chairman
<b>Mr. Iftikhar Hussain Khan</b> Commissioner-II	Member
<b>Miss Mah Talat</b> Commissioner-I	Member

The Chief Commissioner, welcomed the Commissioners and asked the administrative officer to present a general overview of the recruitment process. The admin officer explained that posts of Office Assistants, Assistant Accountant, Computer Operator, Senior Scale Stenographer, Junior Scale Stenographer and Junior Clerks, were vacant in the RTI Commission. To fill the vacant posts, approval of the Competent Authority was granted, and mandate was given to the National Testing Service (NTS) to conduct screening test and prepare the merit list for shortlisted candidates (Advertisement F/A). The NTS conducted the test on 8<sup>th</sup> & 9<sup>th</sup>, September, 2017 and subsequently shared the result with admin section consists of NTS and ESTA Code Marks, excluding Interview. In first phase the Admin Section finalized the appointment on the vacant posts of Office Assistants, Assistant Accountant and Office Assistant in female quota and now turn to finalize the recruitment on the one post of Computer Operator (BS-16) and two posts of Junior Clerks. Therefore, after thorough check, the credentials of the applicants, Five (05) eligible candidates, who fulfill the minimum eligibility criteria were shortlisted for the one post of Computer Operator and six (6) applicants for two posts of Junior Clerks.

After the overview of the admin officer the Commission interviewed the shortlisted applicants and recommended the below mentioned individuals for the posts mentioned against their names;

**1. Computer Operator (BS-16)**


One post of Computer Operator (BS-16) were vacant in the RTI Commission. Therefore, a total of five (05) applicants were shortlisted for interview on the basis of ESTA CODE and NTS Marks. The RTI Commission after interviewing the applicants hereby recommended the below mentioned individual on the basis of higher aggregate marks as per merit list (F/B).


S. No	Name	Father Name	Nomenclature of Post	Aggregate Marks
1	NAWAZISH ALI	BAGH ALI	COMPUTER OPERATOR	169.67


**2. Junior Clerk (BS-11)**

Two posts of Junior Clerks were vacant in the RTI Commission. To fill the posts a total of six (06) candidates were shortlisted for interview as per practice in vogue. The Commission after interview has recommended the below mentioned candidates.

S. No	Name	Father Name	Nomenclature of Post	Aggregate Marks
1	SALMAN ZEB	ALAM ZEB	JUNIOR CLERK	160
2	NOUMAN KHAN	BAHADAR KHAN	JUNIOR CLERK	158.67

  
(Miss. Mah Talat)  
Commissioner-I, RTIC

  
Iftikhar Hussain Khan)  
Commissioner-II, RTIC

  
(Mr. Azmat Hanif Orakzai)  
Chief Commissioner-RTIC